

1. INVITATION FOR BID (IFB) & NOTICE INVITING BID (NIB)

Ref. No. F13(02)/DoIT&C/2026/01793/2026

Dated: - 08-05-2026

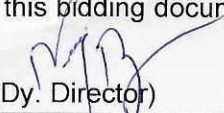
UBN: - ITC 2627550300011

Name & Address of the Procuring Entity	<ul style="list-style-type: none"> Name: Commissioner & Special Secretary, IT&C Address: IT Building, Yojana Bhawan Campus, Tilak Marg, C-Scheme, Jaipur - 302005(Rajasthan)
Name & Address of the Project Officer In-charge (POIC)	<ul style="list-style-type: none"> Name: Manoj Bishnoi Designation: ACP (Dy. Director) Address: IT Building, Yojana Bhawan Campus, Tilak Marg, C-Scheme, Jaipur - 302005(Rajasthan) Email: event.doit@rajasthan.gov.in
Subject Matter of Procurement	<ul style="list-style-type: none"> Request for Proposal (RFP) Document for Empanelment of Event Management Agencies
Bid Procedure	Single - Stage: Two Part (Envelop) e-Bid procedure at http://eproc.rajasthan.gov.in
Bid Evaluation Criteria (Selection Method)	The Empanelment with DoIT&C shall be done with all the Event Management Agency/ Firm who shall qualify all the Pre-Qualification and other Terms and Conditions as stated in the RFP after detailed scrutiny of their submitted Response.
Websites for downloading Bidding Document, Corrigendum's, Addendums etc.	<ul style="list-style-type: none"> Websites: http://sppp.raj.nic.in, http://eproc.rajasthan.gov.in, http://www.rajasthan.gov.in, http://doitc.rajasthan.gov.in Bidding document fee: Rs. 1000/- (Rupees One Thousand only) in Cash/ Demand Draft in favour of "Commissioner, DoIT&C" payable at "Jaipur". RISL Processing Fee: Rs. 2500/- (Rupees Two Thousand Five Hundred only) in Demand Draft in favour of "Managing Director, RISL" payable at "Jaipur".
Bid Security and Mode	<ul style="list-style-type: none"> Amount (INR): Rs. 1,00,000/- (Rupees One Lakh Only) Mode of Payment: Banker's Cheque or Demand Draft of a Scheduled Bank in favour of "Commissioner, DoIT&C" payable at "Jaipur". (Fee should be submitted/ deposited in physical form to project OIC only, as mentioned in NIB.)
Date/ Time/ Place of Pre-bid Meeting	<ul style="list-style-type: none"> Date/ Time: 14/05/2026 at 03:00 Noon Place: Conference Room, Ground Floor, IT Building, Yojna Bhawan Campus, Tilak Marg, C-Scheme, Jaipur (Rajasthan)
Period of Sale of Bidding Document (Start/ End Date)	<ul style="list-style-type: none"> Start Date: 08/05/2026 at 06:00 PM onwards End Date: 02/06/2026 at 04:00 PM
Manner, Start/ End Date for the submission of Bids	<ul style="list-style-type: none"> Manner: Online at eProc website (http://eproc.rajasthan.gov.in) Start Date: 19/05/2026 at 11:00 AM onwards End Date: 02/06/2026 at 04:00 PM
Submission of Banker's Cheque/ Demand Draft for Tender Fee, Bid Security, and Processing Fee*	From 19/05/2026 at 11:00 AM onwards To 02/06/2026 at 04:00 PM

Date/ Time/ Place of Technical Bid Opening	<ul style="list-style-type: none"> • Date: 02/06/2026 • Time: 05:00 PM • Place: DoIT&C, Committee Room, Second Floor, IT Building, Yojana Bhawan campus, Tilak Marg, C-Scheme, Jaipur – 302005 (Rajasthan)
Date and Time for Detailed presentation as a part technical qualification process	To be intimated
Bid Validity	180 days from the bid submission deadline

Note:

- 1) Bidder (authorised signatory) shall submit their offer on-line in Electronic formats both for technical and financial proposal. However, Banker's Cheque/ Demand Draft for Bidding Document Fees, RISL Processing Fees and Banker's Cheque/ Demand Draft should be submitted physically at the office of Tendering Authority as prescribed in NIB and scanned copy of same should also be uploaded along with the technical Bid/ cover.
- 2) * In case, any of the bidders fails to physically submit the Banker's Cheque/ Demand Draft for Bidding Document Fee, RISL Processing and Banker's Cheque/ Demand Draft Bid Security Fee up to 19-02-2026 on 04:00 PM, its Bid shall not be accepted. The Banker's Cheque/ Demand Draft for Bidding document fee and Bid Security should be drawn in favour of "Commissioner, DoIT&C". payable at "Jaipur" and RISL Processing Fee and Banker's Cheque/ Demand Draft be drawn in favour of "Managing Director, RajCOMP Info Services Ltd." payable at "Jaipur" from any Scheduled Commercial Bank.
- 3) To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
- 4) DoIT&C/RISL will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
- 5) Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details about the e-Tendering process.
- 6) Training for the bidders on the usage of e-Tendering System (eProcurement) is also being arranged by DoIT&C on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&C for booking the training slot.
Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail: eproc@rajasthan.gov.in
Address : e-Procurement Cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
- 7) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- 8) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 9) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 10) The provisions of RTPP Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules thereto, the later shall prevail



ACP(Dy. Director)